

**Rowe School Committee
Meeting Minutes
Tuesday, March 8, 2011**

The Massachusetts Open Meeting Law requires minutes for all school committee and subcommittee meetings. The recorded minutes are open to the public for inspection within 10 days of the meeting. Minutes are recorded to provide a brief overview that reflects the subject matter discussed and any decisions made. Motions made are to clearly indicate who made the motion and who seconded the motion. Record who was in favor, who opposed, or who abstained. The names of any person(s) appearing before the committee are to be indicated.

Documents: Rowe School Committee Meeting Minutes for January 11, 2011
Rowe School Committee Meeting Minutes for February 15, 2011
Rowe Additional Open Session Meeting Minutes for February 15, 2011
Rowe School Committee Meeting Minutes for February 22, 2011
February 11, 2011 resignation email from Dan Miller, custodian
February 14, 2011 letter from Rowe School Local Education Council to Rowe School Committee
2011-2012 School Calendar Preparation
Superintendent's performance Goals 2010-2011
February 28, 2011 FY11 Operating Statement
Calculation of Rowe Tuition to the MTRSD
January 15, 2011 (date changed to March 8, 2011 by Principal Mr. Clancy)
Report of the Principal
Line Item Transfer –
March 1, 2011 Surplus List – 1997 Blue Bird International 71 passenger School Bus, 62,291 mileage
IMG Animals in School – First Reading

1. Call to Order:

Maggie Rice called the meeting to order at 6:31pm.

2. Audience of Citizens:

Please see attached list.

Mary Paige asked to read a letter from her husband Cliff Paige – The letter needs to be sent directly to the Rowe School Committee Chairperson and will be presented and the next meeting.

** School Committee Member Bill Loomis read a letter from Robert Antanouchi, Commissioner of Education was passed in 1993 the letter 1995 interpreting the act. Hiring practice policy we encourage superintendents to use a selection in interview process that is open to the community when hiring principals and others for positions that are particularly significant. For certain administration positions of major importance an open meeting of the school committee could be an appropriate form for the public interviews for the finalists. Would there be any consideration for this process? Superintendent Buoniconti will consider this.

3. Approval of Minutes:

- A. The minutes for the January 11, 2011 meeting were tabled until the April 12, 2011 School Committee Meeting.
- B. A motion was made by Bill Loomis and seconded by Maggie Rice to approve the February 15, 2011 School Committee Meeting Minutes. Unanimous yes vote.
- C. A motion was made by Bill Loomis and seconded by Maggie Rice to approve the Additional Open Meeting Minutes for February 15, 2011. Unanimous yes vote.
- D. The minutes for the February 22, 2011 meeting were tabled until the April 12, 2011 School Committee Meeting for amended items.

4. Correspondence:

- A. February 11, 2011 resignation email from Dan Miller, custodian. See Appendix A
** Discussion: Structure of the School Committee to the Superintendent to the Principal. The school committee is in charge of policies, the superintendent is in charge of the principal and the principal is in charge of the school. When the custodian resigned and the principal hired a new custodian, why was the school committee not informed that the superintendent did not sign the hiring paperwork for the new custodian? Superintendent Buoniconti stated that the hiring of personal is not under the purview of the school committee, therefore they did not need to be notified.
- B. February 14, 2011 letter from Rowe School Local Education Council to Rowe School Committee. See Appendix B
** Discussion: The letter was in the agenda for the February 22nd minutes and was not read into the minutes. Part of the letter stated that it was recommended by the LEC to keep the nurses position at full time. Budget is the responsibility of the school committee. Then why was the nurse's position put into the budget at .83?

5. Unfinished Business:

- A. None

6. Report of the Chairperson:

- A. None

7. Report of the Superintendent:

- A. Rowe Principal Position – Started the process for the principal's position. There has been a request put out by Superintendent Buoniconti for a hiring committee with town residents, staff and Rowe families. Hopefully the committee will be formed within the next couple of weeks.
- B. Governance of Rowe Tuition to Mohawk –
**Trying to locate document dated June 1982. Article presented to Rowe Town Meeting voters on June 24, 1982. Article 1: Voted to accept Amendment 6 to the agreement between the Town of Buckland, with respect to the formation of the Regional School District drawn up by the Mohawk Trail Regional School District Committee on May 12, 1982 which provides the withdrawal of the Town of Rowe from the Mohawk Trail School District said acceptance however being contingent upon the execution of the so called coalition agreement with the said agreement with the Town of Rowe.
Still trying to locate the signed agreement.
Attorney Russell Dupere has asked the Rowe School Committee to request his legal opinion on this item in writing. While an action item vote would be acceptable another option which I recommend would be for the school committee to direct the superintendent to follow up with council this director needs to be specified in the minutes. **A motion was made by Bill Loomis and seconded by Maggie Rice that this is a Rowe School Committee issue and once we find out what is going on then we could report to the district. Unanimous yes vote.
- C. 2011-2012 School Calendar Preparation – See Appendix C
Will continue working on this calendar. Hopefully the FY11-12 calendar will be presented at the May meeting.
- D. Superintendent's Performance Goals 2010-2011 – See Appendix D

8. Financial Information:

- A. FY11 Operating Statement – See Appendix E
- B. Calculation of Rowe Tuition to the MTRSD – See Appendix F
- C. Town of Rowe School Budget Voting – The Town of Rowe needs to check with their attorney to see how they can vote the school budget.

9. Report of the Principal:

- A. Principal Report – As read – See Appendix G
- B. Also, Rowe Students in grades K-6 went to the Heath School on Friday, March 4th to see the school play.
- C. PTP will have a get together on Thursday, March 10th to get parents/staff together and try to see new ideas for the PTP.

10. Action Items:

- A. Line Item Transfer – Vote to transfer \$271.09 from Custodian Other Expenses to School Committee Advertising to cover the cost of advertising for a school custodian. **A motion was made by Bill Loomis and seconded by Maggie Rice to vote to transfer \$271.09 from Custodian Other Expenses to School Committee advertising to cover the cost of advertising for a school custodian.** Unanimous yes vote. See Appendix H
- B. Vote to approve sale and/or disposal of surplus vehicle (1997 International Blue Bird 71 passenger school bus) mileage 62,291. **A motion was made by Bill Loomis and seconded by Maggie Rice to vote to approve sale and/or disposal of surplus vehicle (1997 International Blue Bird 71 passenger school bus) mileage 62,291.** Unanimous yes vote. See Appendix I
- C. IMG Animals in School – First Reading
** Added note: For animal pets to be allowed in the school for Primary Class Pet Show. If within the policy if a line read: exceptions may be made with prior approval with the superintendent of schools for the Primary Pet Show. See Appendix J

11. Subcommittee Reports:

- A. Policy Subcommittee – None
- B. Transportation Subcommittee – None
- C. Negotiations Subcommittee – None

12. Handouts:

- A. None

13. Executive Session:

- A. Executive Session, under Chapter 30A, Section 21(a), to discuss strategy with respect to collective bargaining and to exit from executive session to adjourn the meeting.
A motion was made by Bill Loomis and seconded by Maggie Rice to go into Executive Session, under Chapter 30A, Section 21(a), to discuss strategy with respect to collective bargaining and to exit from executive session to adjourn the meeting. Unanimous yes vote. William Loomis - approve; Maggie Rice - approve
Out of Executive Session at 7:50pm for the purpose of adjournment.

14. Adjournment:

A. A motion was made by Maggie Rice and seconded by William Loomis to adjourn the meeting at 7:50pm. Unanimous yes vote.

Respectfully submitted,
Laurie Laffond

Approved:

Margaret Rice, Chairman

Lisa Danek Burke

William Loomis